

Job ID:	365
Job Title:	Director Project Management
Degree Requirements:	BS Technical Discipline
Years of Experience:	5+
Type of Position:	Direct Hire
Location:	Charlotte, NC Area
Salary Range:	Depends on Experience and Expertise
Travel Required:	20% - 25% Domestic

Please help the reader(s) of your résumé by telling us what your employers do / did to make money. Do not assume that the reader knows what your employers do / did.

One or Two sentences will suffice.

We are working with a Charlotte, NC area based client to identify top candidates for Director of Project Management to lead a team of experienced Project Managers. Relocation assistance provided for qualified candidates.

Benefits

- Medical, Dental, Life Insurance
- Paid Vacation, Sick, Holidays & Personal Days
- 401(k) with company match, Retirement Savings Plans

MUST HAVE REQUIREMENTS for this position are:

- * Bachelor of Science in a technical area
- * 3-5 years engineering, project or technical team leadership
- * 5+ years project management experience
- * Proven track record of building engineering & project teams
- * Project Management Professional (PMP) Certification / Certified Associate of Project Management (CAPM)
- * Verifiable expertise implementing new tools & processes
- * Verifiable expertise leading value engineering initiatives, driving improvements & measuring performance
- * High degree of proficiency using Microsoft Project or similar, Excel, Word, Outlook, CRM, ERP Software
- * Outstanding communication skills at all levels of internal & external clients
- * Knowledge of legal process (project execution, site supervision, enforcement / application of requirements)
- * Strong organization, problem solving, & analytical skills & attention to details
- * Be highly adaptive to learning new technology
- * Provide leadership to team & mentor staff
- * Have the ability to prioritize, delegate & negotiate

PLUSSES in this position are:

- * BSME (Bachelor of Science Mechanical Engineering)

- * Advanced degree (MBA, MSME, MS in a technical discipline)
- * Working knowledge of industrial ventilation, filtration system design & electrical control systems

Reporting directly to the Vice President, the **RESPONSIBILITIES of this POSITION INCLUDE**, but are not limited to:

- * Manage a team of project managers achieving customer & corporate goals
- * Lead the Project Management Team keeping everyone focused on delivery & installation of the turn-key solutions while making certain that nothing gets “lost in translation” between any stakeholders
- * Thrive in a FAST PACED ENVIORNMENT
- * Assign projects to team members based on work load & project requirements
- * Communicate the progress of the projects, assigns resources meeting monthly, quarterly & yearly goals
- * Motivate, direct, guide Team Members as the manager & support resource
- * Provide estimates & maximize monthly Percentage of Completion revenues & gross margins
- * Work closely with internal & external stakeholders finalizing deliverables & coordination of project handoff
- * Manages complete turn-key process (holding initial scope review meetings, finalizing deliverables, developing subcontractor scope of work as applicable, managing the ordering, installation, start-up & commissioning)
- * Manage & mitigate risks which impact project delivery ensuring mitigation strategies are developed & executed when required
- * High degree of participation in developing of annual business plan & budgeting requirement
- * Support Sales Team in Preparation & execution of Proposals
- * Lead cross-functional project teams
- * Collaborate on best practices with other departments

Applicants for employment are to be considered for employment based on the individual applicant’s qualifications and without regard to race, color, creed, gender, age, disability, national origin, religion, veteran status, uniform service member status, marital status, sexual orientation, citizenship status, genetic information, or on account of membership in any protected category under federal, state, and local laws.

If you meet these requirements and wish to be considered for this position, send your résumé, that **includes what your employers do to make their money**, to us in a Word document without Headers / Footers, or Text Boxes at Resumes AT PinnaclePlacementGroup.com mentioning the **Job ID** and the **Job Title** in the subject line of your email.

*** ALL CLIENTS REQUIRE, BACKGROUND CHECKS & DRUG TEST AS A PART OF PRE- EMPLOYMENT HIRING PROCESS.**

In your email or cover letter, please provide us a short narrative detailing your experience and expertise as it applies to this position. Also, please provide us with your *MINIMUM* salary requirements.

KEY WORDS: Project Manager, PMP, BS, MBA, MS, Team Leadership, Certified Associate of Project Management, CAPM, Project Execution, Site Supervision, Air Filtration, Air Handling